# North Dakota Guidelines for Student Teaching

## Student Teacher
**Section 67.1-02-01-01**

A student teacher is one who teaches in a regular classroom situation as part of the requirements in professional preparation.

1. All college students in education must have classroom-related preprofessional experience prior to student teaching. This experience must be provided as early as possible. Formal admittance to the teacher education program includes meeting appropriate state program approval requirements.

2. **The student teacher should be assigned by a college or university to a cooperating school on a full-time block**. **<u>A full-time block is construed as a full day for ten consecutive weeks with exceptions documented</u>**. The student teacher must be placed in a classroom where the Cooperating Teacher is regularly assigned. Additional student teaching experiences shall be determined by the training institution.

3. In the event of an emergency, the student teacher may once during the student teaching semester be placed as a substitute in the student teacher's regularly assigned classroom for a period of time not to exceed two consecutive days.

4. Student teachers may be placed only in accredited schools.

5. Teaching experience cannot be used for a waiver of student teaching.

History: Effective July 1, 1995
General Authority: NDCC 15-36-01, 28-32-02
Law Implemented: NDCC 15-36-01

## Cooperating Teacher
**Section 67.1-02-01-02**

A Cooperating Teacher is the teacher in the local situation who works with, helps, and advises the student teacher.

1. Every Cooperating Teacher must have acquired a minimum of two semester hours or three quarter hours in a supervision of student teaching course or an in-service requirement that meets the necessary essential in preparing Cooperating Teachers to supervise student teachers. Those Cooperating Teachers who have served prior to July 1, 1976, may have this requirement waived at the discretion of the host college and cooperating school.

2. The Cooperating Teacher must have at least two years of teaching experience. The Cooperating Teacher must have at least one year of teaching experience in the school system in which the student teacher is being supervised.

3. Before being accepted and approved as a Cooperating Teacher, the teacher must be recommended by the administration of the school in which student teaching is performed.

4. A Cooperating Teacher who cannot recommend a student teacher for teaching or licensure shall have a conference with the College Supervisor and the student teacher prior to the student teaching evaluation and recommendation.

History: Effective July 1, 1995
General Authority: NDCC 15-36-01, 28-32-02
Law Implemented: NDCC 15-36-01

## University Supervisor
**Section 67.1-02-01-03**

A College Supervisor is the college faculty member who is in charge of guiding, helping, and directing the student teacher.

1. The College Supervisor must have elementary or secondary teaching experience at the level of supervision.

2. A College Supervisor, after meeting with the administration of the school in which student teaching is to be done, shall meet with the Cooperating Teacher and provide a copy of the state student teaching guidelines.

3. The College Supervisor shall make a copy of the student teacher's file available to the Cooperating Teacher prior to the arrival of the student teacher. Such file may contain a brief biography and general information, but may not contain any specific information that would be in violation of a student's right to privacy.

4. A College Supervisor shall make at least two visitations during the student's teaching experience. Following each visitation the College Supervisor shall hold a joint conference with the Cooperating Teacher and the student teacher, or provide each a written critique of the visitation.

5. The teacher education program staff may provide consultation and assistance for the first year teacher in North Dakota.

History: Effective July 1, 1995
General Authority: NDCC 15-36-01, 28-32-02
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