

Teacher Education Student Review Committee

The progress of candidates in Teacher Education is reviewed on a regular basis through formal admission to Teacher Education; admission to student teaching; course grades; evaluations completed by cooperating teachers and university supervisors, and regular reviews of student portfolios. Some programs also have additional review processes such as admission to TEAM in the Elementary Education and early Childhood Education Programs. There are times, however, when evidence presented in one of the routine reviews or by other means suggests the need to monitor candidates more closely or dismiss the candidate from the teacher education program. In such cases, the Teacher Education Student Review Committee provides for additional candidate review.

The role of the Teacher Education Student Review Committee is as follows: 1) to monitor the progress of teacher candidates who have failed to meet on-going program requirements and 2) to review the situation of candidates referred because of a concern about their performance as teacher candidates and 3) to recommend to the Associate Dean for Teacher Education the dismissal from or conditions for continuation of such candidates in the Teacher Education program.

The status of candidates who have been formally admitted to Teacher Education is subject to review under any of the following circumstances:

1. Failure to retain the overall GPA or major GPA required by the program;
2. Report of unsatisfactory performance in a required or elective field experience;
3. Report of disciplinary action which might prohibit the candidate's being licensed to teach;
4. Report of behavior involving academic dishonesty or other violations of the code of ethics which pertain to professional educators and, by extension, to educator candidates;
5. Report of faculty or cooperating educator concern about physical or mental health factors which might interfere with the candidate's ability to perform the duties of a teacher;
6. Referral by a program faculty due to failure to meet the requirements of one of its review processes;
7. Referral by a faculty member, cooperating educator, or the teacher candidate due to some circumstance leading to the opinion that a review would be helpful.

A list of candidates in these categories will be maintained by the Office of Admissions and Advising. Candidates may be added to the review list by faculty, supervisors, or cooperating teachers by means of a memo to the Office of Admissions and Advising, specifying the circumstances which justify a request for review. Candidates will be notified by the Office of Admissions and Advising of their placement on the review list and the reason for it at the time of their placement on the review list. Candidates will be notified each time they are reviewed of the dates of the review meeting and invited to communicate with their advisor either in writing or in person about their progress toward meeting program requirements. The Office of Admissions and Advising will notify the

candidate of the outcome of each review meeting, although some of the recommendations of the committee may lead to action by others, such as the Associate Dean for Teacher Education or the Dean of the College of the candidate's enrollment.

The Review Committee will consist of the Associate Dean for Teacher Education, the Chair of Teaching and Learning, the coordinator of the program(s) to which the candidate was admitted, the candidates' program advisor, and the Director of Field Placement. In the case of candidates in Secondary Education programs, the review committee may also include a faculty representative of the major. The review committee will meet at the call of the Associate Dean, at least once each semester before the beginning of the enrollment period for the next semester to review the progress of each candidate on the list and to make recommendation about the candidate's continuation in the program. The review committee may also meet at irregular times to consider the case of a candidate whose situation demands more immediate attention.

Revised February 7, 2007

Implementation, fall of 2007